

KANSAS STATE

UNIVERSITY

Extension - Geary County



Geary County Extension 4-H Summer Intern

Geary County K-State Extension is seeking two Summer Interns to provide high quality 4-H programming to Geary County youth. The selected individuals will be responsible for planning, organizing, and facilitating lessons to youth with research-based curriculum provided by Extension, among other responsibilities.

This full-time, twelve-week internship will run May 18, 2026 through August 8, 2026. The interns will be paid \$17 per hour. No benefits will be provided. Interns will work in the Geary County Extension Office located in Junction City, Kansas. Attendance at state-level training is required May 26-28 (location to be determined).

Employer and Supervisor

The Summer Interns report to the 4-H Agent and other Extension Agents. Compensation for these positions is being provided through Kansas 4-H.

Responsibilities

- Plan, coordinate, promote, teach, and evaluate educational programs under the direction of the 4-H Youth Development Agent.
- Establish partnerships with local youth serving organizations such as USD 475, Dorothy Bramlage Public Library, 12th Street Community Center, Pawnee Mental Health, and others.
- Provide educational programming to all four local 4-H Clubs.
- Assist with coordinating and teaching at Extension programs planned by Extension Agents.
- Complete program reports tracking participant engagement.
- Assist with youth and volunteer recruitment.
- Create educational program promotional materials.
- Provide educational programming during the Geary County Free Fair and at pre-fair events.
- Complete other responsibilities as assigned by local Extension Agents.

Geary County Extension actively seeks individuals who foster a collegial environment and cooperative interactions with coworkers, volunteers, program participants, and others.

Minimum Qualifications

- Requires a high school diploma or equivalent.
- Must be a legal adult over 18 years of age.
- Ability to communicate effectively, both orally and in writing, with individuals, groups, and through mass media and social media.
- Possess computer skills including email, internet, and Microsoft Office programs.

Preferred Qualifications

- Educational background and/or work experience with youth.
- Experience planning and conducting educational programs.
- Experience working with individuals, groups, and co-workers to accomplish individual and/or group goals, as evidenced by previous leadership roles.
- Experience working with diverse audiences.

Other Requirements

- Must be currently authorized to work in the United States at the time of employment.
- Requires a valid driver's license and a willingness to travel within the county to achieve program objectives, including night and weekend events.
- Background Screening will be conducted on the selected intern.

How to Apply

- Send cover letter, resume, and at least two references to gkopfer@ksu.edu by April 1st.
- Interviews will be conducted between April 2nd and April 7th.

More Information

- Contact Ginger Kopfer at the Geary County Extension Office, 785-238-4161 or gkopfer@ksu.edu with questions.