

TIPS FOR FAIR PRE-ENTRY

PLEASE READ

The Geary County Free Fair 4-H Division will be using the FairEntry online fair management system again for 2025.

- Online entries are required for all exhibitors at <http://gcff.fairentry.com/>
- The online system will open for entries on May 15th
- Entries are due by 11:59pm on June 27th (the system will close for entries at this time)
- The system will work with a computer or any mobile device (including smartphones)
- Recommended browsers: Google Chrome or Mozilla Firefox
- Register all entries for each exhibitor in the family before clicking “Continue to Payment” (you will not have to pay anything, this is what signals the program that you are done making entries)
- Be sure to click all the way through and hit the “Submit” button when you have completed your entries
- The system is tied to the 4HOnline enrollment system, so each 4-H member will only be able to enter in projects they are enrolled in through 4-H; a list of each 4-H member in your family and their projects is included, the list will also tell you what FairEntry Department each of those projects will be listed under
- Check your email inbox for a confirmation email with a list of your entries
- Step-by-step instructions to take you through the entry process are included
- If you need access to the internet or assistance with the entry process, visit the Extension Office during regular business hours (M-F, 8am to 5pm) or contact the Extension Office at 785-238-4161 to set up an appointment outside of these hours
- By using this system, you will no longer need to fill out entry cards for each of your exhibits! Entry cards will be printed and available in family packets at the fair. (Clothing, Fashion Revue, Shopping in Style, and Dog entry cards will be available at pre-fair judging.)
- If fair entries change between pre-entry and the fair, those changes can be made by the fair office
- Individual Club Notebook entries should be pre-entered under that individual’s name (Club Notebooks are under the 4-H Building Exhibits Other Department), contact the Extension Office to enter a Club Notebook with more than one exhibitor
- You will have the opportunity to pre-enter for Showmanship under each of the animal categories
- The Extension Office will pre-enter each club for a Banner exhibit in case one is entered