



119 E 9th Street Junction City, KS 66441

www.gearycountyfair.org

To: Geary County Fair Exhibitors

Re: Commercial booth space at the 2024 Geary County Free Fair July 21 through July 24 at the Fairgrounds, 1025 S. Spring Valley Rd, Junction City, KS.

The time has come to reserve your booth space for the Geary County Free Fair. The available exhibit spaces are outside, east and south of the 4-H/Senior Citizens Building. Applications must be received by **June 1, 2025** for priority assignments.

Most of the spaces are approximately 10 feet by 15 feet. Please indicate if your exhibit will require more space. Exhibitors not using electricity will not pay a fee. Only seven 110-volt (15 amp) electrical hookups are available. All Exhibitors using electricity will be required to pay a \$25 fee, due when contract is submitted. Exhibitors must furnish their own extension cords and all extension cords must be 12-gauge/3 wire conductors not longer than 50 feet. Please allow for awnings, ropes or other tie downs within your allotted booth space. The Geary County Fair Board will limit types of food to be sold by exhibitors except for drinks. (There is a food concession stand inside the building.) All exhibits must be self-contained.

Applications must be received by **June 1, 2025** for assignment of space. Space will be assigned beginning **June 20, 2025** based on the exhibit, previous year's location, your location preference, and the date of the returned contract. All other assignments will be established on a first come, first served basis. Booths may be set up starting July 22nd. Overnight security will be available Monday, Tuesday, and Wednesday. Exhibitors can determine how many hours and days they wish to operate. Higher traffic times are typically in the evening from 4:00 to 9:00pm.

- Exhibitors will be notified of space assignments prior to the start of the fair. A fair board member will be available for coordination. All exhibits must be removed by Friday, July 26, 2024.
- Exhibitors must arrange displays and supporting structures to minimize risk to fair visitors. Excessive ropes or anchors in the aisles or entrance to the fair will not be allowed.

The enclosed contract must be signed and returned on or before June 1, 2025, to receive guaranteed booth space.

If you have any questions, please contact the Geary County Extension Office at (785) 238-4161.

Sincerely,

Amy Blockcolsky

Geary County Free Fair Board President

**Contract For Exhibit Booth
Space 2025 Geary County Fair**

Circle the day(s) you are planning to exhibit at the fair.

Monday, July 21

Tuesday, July 22

Wednesday, July 23

Thursday, July 24

Number of booths needed _____. Please mark below your first and second choices of area for your block of space. (All spaces are outdoors. No spaces for vendors are available inside the 4-H/Senior Citizens Center building.)

1st choice – Block space _____ 2nd choice – Block space _____

1) Please note if a section of block spaces will not accommodate your needs and your reason why:

2) Give a brief description of your exhibit and its content: Note: The Geary County Fair Board does limit the number of exhibitors who can sell a particular item.

3) Please list electricity requirements – number of hookups needed _____
All exhibitors using electricity will be required to pay a \$25 fee, due when contract is submitted.
Make checks payable to: Geary County Free Fair.
Exhibitors not using electricity will not be required to pay a fee.

4) List the depth of exhibit space required if greater than 15 feet _____

5) Indicate any special access requirements to the exhibit area (need to back in a trailer, etc.)

This contract is entered into between the Geary County Free Fair Board and the undersigned. By signing this contract you agree to the terms as follows:

The management reserves the right to remove from the grounds any exhibit, animal, concession or show that may be falsely entered or may have any sign, banner or advertising of any kind which may be deemed unsuitable or objectionable without assigning a reason therefore.

All property entered for competition display or for any purpose shall be subject to the control of the Geary County Fair Board.

In no case shall the Fair Board or any of its management be held responsible for any loss, damages, accidents, injury or death from any cause while exhibitors or their property are on the fairgrounds or any other time or place.

If the property owners or others interested in the property desire protections against loss, damage from injury, against fire or from any other causes, they must make their own arrangements and pay for such insurance.

Privileges and concessions granted by the Fair Board take precedence over items to be sold or given away by an exhibitor or vendor.

The board of directors authorizes the letting of only such privileges or concessions as are necessary to supply the wants of the people or that may add to their comfort, convenience or pleasure. Under no circumstances will a privilege of a questionable nature or of a demoralizing tendency be allowed, or in any manner tolerated where the business is conducted in any other than a legitimate and trade-like manner.

The fair is required to follow regulations set by the Geary County Health Department, vendors will also be required to follow these regulations.

Organization or Business

Phone

Contact Person (Print Name)

Signature

Email Address: _____

Address (City, State, Zip): _____

Return application to: Geary County Fair Board, 119 E. 9th St, Junction City, KS 66441

***Don't forget to include your \$25 fee if you are planning to use electricity**

BEEF AND POULTRY BARN

ARENA

STORAGE

BLEACHERS

PAVILLION

4-H/SR CITIZENS CENTER

